



JOB ANNOUNCEMENT

ARIZONA SUPERIOR COURT
in PIMA COUNTY



Division Director, Detention Services Pima County Juvenile Court Center

Hiring Range: \$69,966 to \$104,948 annually, depending on experience.

DESCRIPTION: The Detention Division Director is responsible for the safety, security and welfare of children in secure custody. Provides leadership, administration and management of the Detention Center of the Juvenile Court. Organizes and assigns personnel and budgetary resources in order to achieve the Court Center's goals and objectives consistent with the Court's Core Values. Provides leadership for staff's effective and efficient therapeutic engagement of youth and families to facilitate their skill development in order to enhance short- and long-term community safety. Monitors programs and operations implementation, development, and evaluation.

ESSENTIAL FUNCTIONS:

- Provides day-to-day leadership and administration for Detention functions and activities under the direction of the Deputy Court Administrator and Court Administrator.
- Organizes detention work groups and their leadership in order to successfully accomplish detention activities, functions, and goals.
- Builds effective work groups for the delivery of quality Detention services.
- Develops short- and long-term goals for detention under the direction of the Court Administration and in collaboration with the members of the Court Management Team.
- Develops budgets, monitors and approves expenditures, modifies budget allocations to meet current needs and revenues; prepares budget reports.
- Assesses the needs of youth in secure custody and their transition to the community. Develops, implements, and facilitates programs and processes to effectively serve the youth in custody to reduce recidivism and the inappropriate and unnecessary use of detention. Evaluates programs to determine effectiveness.
- Monitors personnel development, recognition, and evaluation.
- Oversees detention staff hiring and termination in coordination with Human Resources and Court Administration for the fair, effective, and efficient use of human resources in the delivery of Detention Division Services.
- Develops policies and procedures consistent with the mission, vision and core values of the juvenile court.
- Prepares and delivers clear and effective written and oral presentations.
- Establishes collaborative, long-term relationships with judges, court administration, groups, and agencies, at the local, state and national level, internal and external to the court.
- Builds communications, identifies and anticipates issues, and influences decisions for the enhancement of services for youth in custody.
- Performs other duties as assigned by the Court Administration.

MINIMUM QUALIFICATIONS: A Bachelor's degree from an accredited college or university with a major in behavioral or social sciences, public administration, criminal justice, or a closely related field and seven years of progressively responsible supervisory/managerial experience in Juvenile Justice, preferably in a court organization. Or a Master's Degree and five years of progressively responsible administration experience or any equivalent amount of experience, training, and/or education approved by Human Resources and the Court Administrator. **Preference will be given to applicants who have administrative/managerial experience in a juvenile secure care facility.**

COMPENSATION AND BENEFITS: The Court offers a competitive compensation and benefits package to include medical, dental, life insurance, flexible spending accounts, retirement and deferred compensation plans, paid vacation and sick leave, as well as other benefits.

HOW TO APPLY: Open until filled. The Court now has an on-line application process. Please apply at the Court's website (www.pcjcc.pima.gov). For assistance, please call (520) 740-5019; TDY (520) 740-8887.

The Court is an Equal Opportunity Employer